

# SUNY CANTON

STATE UNIVERSITY OF NEW YORK AT CANTON

## REQUEST FOR OCCASIONAL USE OF SUNY CANTON ATHLETIC FACILITIES BY NON-UNIVERSITY ORGANIZATIONS

This request is intended for use by non-University organizations requesting use of athletic facilities at SUNY Canton. Complete and submit this form to the Department of Intercollegiate Athletics - Mr. Pat Martin. Approval of this request does not constitute a commitment for a specific space and services. Upon approval of this request, the organization must subsequently fulfill the requirements of obtaining a revocable permit.

ORGANIZATION \_\_\_\_\_ DATE \_\_\_\_\_

NAME OF PERSON MAKING REQUEST \_\_\_\_\_ TITLE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ EMAIL \_\_\_\_\_

WORK PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_ FAX # \_\_\_\_\_

WHICH FACILITY WOULD YOU LIKE TO RENT?      TURF FIELD      BASEBALL FIELD      SOFTBALL FIELD  
FIELD HOUSE      MAIN BASKETBALL COURT      LAP POOL      MULTI-PURPOSE ROOM

**LIST ALL DATES REQUESTING FACILITY FOR:**

Rental Start Time is the time you will need access to the facility. Event Start Time, if applicable, is the time the event you are scheduling for is scheduled to begin. For example, if you are renting the gym for a basketball game that is scheduled to start at 7 pm and you need access to the facility 1.5 hours before the game begins the start time you would put in is 5:30 pm and the event time is 7 pm. If you are scheduling for a practice only rental start time and end time are needed.

Date/s	Rental Start Time	Event Start Time	Approx. End Time	Purpose (if renting for a game, please indicate opponent/s)

**CHECK SERVICES NEEDED**

**Those bolded require additional fee**

For special services or set-up needs, please contact Patrick Martin

Clock Set-up

PA System

**Clock Operator**

Locker Rooms

**Lights (Turf Field)**

Ice Jugs (game only)

Once a request form is received, you will receive an email notification for Mr. Patrick Martin or designee on status of request and further directions if applicable.

For questions contact:

Mr. Patrick Martin  
Assistant Athletic Director  
SUNY Canton  
315-386-7388  
[martin@canton.edu](mailto:martin@canton.edu)

***Remember to print before submitting***

Click below for list of Athletic Facility Rental Fees

<http://www.rooathletics.com/custompages/athleticpdfs/Facility%20Rental%20Fees.pdf>